

Notice is hereby given that the **31<sup>st</sup> Annual General Meeting** of the Members of Atcom Technologies Limited will be held on September 29, 2021 at 9.30 a.m. at 5, Sannidhan, Plot No. 145, Indulal D Bhuva Marg, Wadala, Mumbai – 400 031 to transact the following businesses:

#### **ORDINARY BUSINESS**

1. To consider and adopt (a) the audited financial statement of the Company for the financial year ended March 31, 2021 and the reports of the Board of Directors and Auditors thereon; and (b) the audited consolidated financial statement of the Company for the financial year ended March 31, 2021 and the report of Auditors thereon and in this regard, to consider and if thought fit, to pass, with or without modification(s), the following resolutions as Ordinary Resolutions:

(a) **“RESOLVED THAT** the audited financial statement of the Company for the financial year ended March 31, 2021 and the reports of the Board of Directors and Auditors thereon laid before this meeting, be and are hereby considered and adopted.”

(b) **“RESOLVED THAT** the audited consolidated financial statement of the Company for the financial year ended March 31, 2021 and the report of Auditors thereon laid before this meeting, be and are hereby considered and adopted.”

2. **Re-appointment of Mrs. Leena Doshi (DIN: 00404404) liable to retire by rotation as a Director of the Company, in terms of Section 149 of the Companies Act, 2013:**

To Consider and if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution:

**“RESOLVED THAT** pursuant to the provisions of Sections 149, 152, 160 and other applicable provisions, if any, of the Companies Act, 2013 and the rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force) read with Schedule IV to the Companies Act, 2013 and Regulation 17 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Mrs. Leena Doshi (DIN: 00404404), is liable to retire by rotation and being eligible offers herself for re-appointment and is hereby appointed as a Director of the Company.”

#### **SPECIAL BUSINESS**

3. **Regularisation of Appointment of Ms. Tanvi Doshi (DIN: 01277738) as a Non-Executive Director of the Company, in terms of Section 149 of the Companies Act, 2013**

To Consider and if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution:

**“RESOLVED THAT** pursuant to the provisions of Sections 149, 152, 160 and other applicable provisions, if any, of the Companies Act, 2013 and the rules made thereunder (including any statutory modification(s) or re-enactment thereof for the time being in force) read with Schedule IV to the Companies Act, 2013 and Regulation 17 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Ms. Tanvi Doshi (DIN: 01277738), who was appointed to the board of directors on 12<sup>th</sup> February 2021 as Additional Director be and now is hereby appointed as Director of the Company.

**RESOLVED FURTHER THAT** the Board of Directors be and are hereby severally authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

**4. To consider restructuring and/or merge and/or otherwise hive off subsidiary companies**

To Consider and if thought fit, to pass with or without modification(s) the following resolution as an Ordinary Resolution:

**“RESOLVED THAT** pursuant to applicable provisions of the Companies act, 2013 and other rules and regulations as may be amended and as may applicable from time to time the in-principal consent of the members of the Company is be and hereby accorded to the Board to look for the opportunity and prepare a strategy in best possible beneficial interest of the members of the company to restructure and/or merge and/or hive off subsidiary companies.

**RESOLVED FURTHER THAT** the members of the Board are be and hereby authorised to do negotiation and/or prepare strategy to give effect to this resolution with the concerned outsiders who may be interested in such arrangements.

**RESOLVED FURTHER THAT** any director of the company is authorised to sign and submit certified true copy of this resolution wherever required.”

By order of the Board of Directors

Date : August 13, 2021

Place : Mumbai

**Vikram Doshi**

*Managing Director*

Registered Office

Flat No 5, Sannidhan, Plot No. 145,

Indulal D Bhuva Marg,

Wadala Mumbai – 400 031

CIN: L29299MH1989PLC054224 | Phone: +91 22 35566211

Email: [contact@atcomtech.co.in](mailto:contact@atcomtech.co.in) | Website: [www.atcomtech.co.in](http://www.atcomtech.co.in)

## NOTES:

1. A Statement pursuant to Section 102(1) of the Companies Act, 2013 ("the Act"), relating to the Special Business to be transacted at the Annual General Meeting ("Meeting") is annexed hereto.
2. **A member entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote on a poll instead of himself / herself and the proxy need not be a member of the Company. The instrument appointing the proxy should, however, be deposited at the registered office of the Company not less than forty-eight hours before the commencement of the Annual General Meeting.**

**A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder. The holder of proxy shall prove his identity at the time of attending the Annual General Meeting. Attendance Slip, Proxy Form and the Route Map of the venue of the Meeting are annexed hereto.**

3. Corporate members intending to send their authorized representatives to attend the meeting are requested to send certified copy of Board Resolution or other governing body authorizing their representatives to attend and vote on their behalf at the meeting.
4. Members / proxies / authorized representatives should bring their copy of the Annual Report and Accounts along with duly filled Attendance Slip enclosed herewith to attend the Meeting.
5. Members who hold shares in dematerialized form are requested to write their DP ID and Client ID Numbers and those who hold shares in Physical form are requested to write their Folio Number in the Attendance Slip for attending the Meeting.
6. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of Names will be entitled to vote.
7. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013 ('the Act') and the Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Act, will be available for inspection by the members at the Annual General Meeting.
8. The Register of Beneficial Owners, Register of Members and Share Transfer Book of the Company shall remain closed from Wednesday, the September 22, 2021 to Wednesday, September 29, 2021(both days inclusive) for the purpose of 31<sup>st</sup> Annual General Meeting.
9. The Annual Report 2020-21, the Notice of the 31<sup>st</sup> Annual General Meeting and instructions for e-voting, along with the attendance slip and proxy form, are being sent by electronic mode to members whose email addresses are registered with the Company / depository participant(s), unless a member has requested for a physical copy of the documents. For members who have not registered their email addresses, physical copies are being sent by the permitted mode.
10. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in physical form can submit their PAN details to Bigshare Services Private Limited.

11. As per Section 72 of the Act, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. Members holding shares in physical form may submit the same to Bigshare Services Private Limited. Members holding shares in electronic form may submit the same to their respective depository participant.
12. All documents referred to in the accompanying notice and explanatory statement are open for inspection at the registered office of the Company on all working days, except Saturday between 11:00 a.m. to 01:00 p.m. prior to the date of 31<sup>st</sup> Annual General Meeting of the Company.
13. Any member desiring any clarification/explanation in respect of the information given in this annual report is requested to submit query to the company at least 10 days in advance before the meeting so as to enable the management to keep information ready.
14. SEBI has decided that securities of listed companies can be transferred only in dematerialised form from a cut-off date, to be notified. In view of the above and to avail various benefits of dematerialisation, members are advised to dematerialise shares held by them in physical form.
15. To support the 'Green Initiative', Members who have not registered their e-mail addresses are requested to register the same with DPs or RTA of the Company.
16. Additional Information, pursuant to Regulation 36 read with Schedule V of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, in respect of the directors seeking appointment / reappointment at the AGM, forms part of the Notice.
17. In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, and Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Members are provided with the facility to cast their vote electronically, through the e-voting services provided by NSDL, on all the resolutions set forth in this Notice. The Board has appointed Vishal N. Manseta, Practicing Company Secretary as the Scrutinizer to scrutinize the e-voting / ballot process in a fair and transparent manner.
18. The e-voting period commences on Sunday, September 26, 2021 at 9:00 a.m. and ends on Tuesday, September 28, 2021 at 5:00 p.m. During this period, members of the Company holding shares either in physical form or in dematerialized form, as on the Cut-off date i.e. September 22, 2021, may cast their vote electronically. The members will not be able to cast their vote electronically beyond the date and time mentioned above and the e-voting module will be disabled by NSDL for voting thereafter. The voting rights of the members shall be in proportion to their share in the paid-up equity share capital of the Company as on the Cut-off date i.e. September 22, 2021. Once the vote on a resolution is cast by the member, he/she shall not be allowed to change it subsequently or cast the vote again.
19. The facility for voting through ballot papers will also be made available at the AGM and the members attending the AGM who have not already cast their votes by remote e-voting shall be able to exercise their right at the AGM through ballot process. The Members who have cast their votes by remote e-voting prior to the AGM may attend the AGM but shall not be entitled to cast their votes again.
20. If Members are opting for remote e-voting, they shall not vote by poll paper and vice versa. However, in case Members cast their vote both by poll paper and by remote e-voting, then voting

done through remote e-voting shall prevail and voting done by poll paper will be treated as invalid.

21. The Scrutinizers shall immediately after the conclusion of the voting at the meeting, first count the votes of the valid poll paper cast at the 31<sup>st</sup> Annual General Meeting. They shall then proceed to unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company. The Scrutinizers thereafter shall submit their report to the Chairperson after completion of their scrutiny. The result of the voting will be announced within forty-eight hours of the conclusion of the 31<sup>st</sup> Annual General Meeting at the Registered Office of the Company.
22. The results declared along with the Scrutinizer's report shall be placed on the Company's website [www.atcomtech.co.in](http://www.atcomtech.co.in) and on the website of NSDL and shall also be intimated to the BSE Limited and National Stock Exchange of India Limited where shares of the Company are listed.
23. The route map of the venue of the Annual General Meeting is appended to this Report. The prominent landmark near the venue is Allahabad Bank (Wadala Branch).
24. A detailed list of instructions for e-voting is annexed to this Notice.

By order of the Board of Directors

Date : August 13, 2021

Place : Mumbai

**Vikram Doshi**  
*Managing Director*

Registered Office

Flat No 5, Sannidhan, Plot No. 145,

Indulal D Bhuva Marg,

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## ANNEXURE TO NOTICE

**Explanatory Statement**

*(Pursuant to Section 102 of the Companies Act, 2013 and Other Applicable Provisions)*

**ITEM NO. 2**

As per provisions of the Companies Act, 2013 and other rules and regulations as may be applicable from time to time Mrs. Leena Doshi (DIN : 00404404) is liable to retire by rotation and being eligible to be re-appointed offers herself for re-appointment and the Company has received a notice as required under the provisions of Section 160 of the Companies Act, 2013 from a member proposing the candidature of Mrs. Leena Doshi as Director of the Company

The Company has received a declaration from Mrs. Leena Doshi, confirming that she meets the criteria of Director as prescribed under the Companies Act, 2013 and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and that she is not debarred from holding the office of Director by virtue of any order of Securities and Exchange Board of India or any other such authority. The Board is of the view that Mrs. Leena Doshi experience will be of immense value to the Company. The Directors, therefore, recommend, the resolution appearing under Item No. 2 of the accompanying Notice for your approval.

Except for Mr. Vikram Doshi, Ms. Tanvi Doshi and Mrs. Leena Doshi, none of the Directors or Key Managerial Personnel (KMP) of the Company or their relatives are concerned or interested in the resolution.

**ITEM NO.3**

As per provisions of the Companies Act, 2013 and other rules and regulations as may be applicable from time to time Ms. Tanvi Doshi (DIN : 01277738) was appointed as an additional director and as per provisions of the act needs to be regularised at this Annual General Meeting and the Company has received a notice as required under the provisions of Section 160 of the Companies Act, 2013 from a member proposing the candidature of Ms. Tanvi Doshi as Director of the Company

The Company has received a declaration from Ms. Tanvi Doshi, confirming that she meets the criteria of Director as prescribed under the Companies Act, 2013 and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and that she is not debarred from holding the office of Director by virtue of any order of Securities and Exchange Board of India or any other such authority. The Board is of the view that Ms. Tanvi Doshi experience will be of immense value to the Company. The Directors, therefore, recommend, the resolution appearing under Item No. 3 of the accompanying Notice for your approval.

Except for Mr. Vikram Doshi, Ms. Tanvi Doshi and Mrs. Leena Doshi, none of the Directors or Key Managerial Personnel (KMP) of the Company or their relatives are concerned or interested in the resolution.

Brief resume of Ms. Leena Doshi and Ms. Tanvi Doshi as stipulated under Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, is provided in the Annexure of the Notice of 31<sup>st</sup> Annual General Meeting.

**Item No. 4**

The Subsidiaries of the Company are not operational and considering the present market situation and the after effects of global pandemic COVID – 19 the management is of the opinion that the operations shall be cost effective and result oriented. Considering the motive of the management in line with the present situation it is proposed to either restructure or to hive off or merge the subsidiary(ies) depending upon best possible opportunity available.

As per provisions of the act, for such matters approval of member is required and hence it is proposed that in principal approval of members be sought empowering board to discuss the opportunities with concerned outside party(ies) as and when possible. Hence it is an enabling resolution.

Since it is an enabling resolution no draft documents can be prepared.

None of the directors of the company are interested in this resolution.

By order of the Board of Directors

Date : August 13, 2021  
Place : Mumbai

**Vikram Doshi**  
*Managing Director*

**Registered Office**

Flat No 5, Sannidhan, Plot No. 145,  
Indulal D Bhuva Marg,  
Wadala Mumbai – 400 031  
CIN: L29299MH1989PLC054224 | Phone: +91 22 35566211  
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**Additional Information of Director recommended for appointment / re-appointment**

*(Pursuant to the Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015)*

**1. Mrs. Leena Doshi**

Age	:	55 Years
Date of Appointment on the Board	:	April 8, 2019
Qualification	:	BA
Nature of Expertise in functional areas	:	Wide experience in the field of Human Resource
Terms and conditions of Appointment	:	Mrs. Leena Doshi was appointed as a Non-Executive Director, liable to retire by rotation
Shareholding in the Company as on March 31, 2021	:	NIL
Relationship with other Directors / Key Managerial Personnel	:	Mother of Harsh Doshi and not related to any other Director / Key Managerial Personnel
Number of meetings of the Board attended during the year	:	6
Directorships of other Boards as on March 31, 2021	:	<ol style="list-style-type: none"> <li>1. Vaarad Ventures Limited</li> <li>2. Atco Water Technologies Limited</li> <li>3. Varuna Drinking Water Solutions Limited</li> <li>4. GeoThermal Water Limited</li> <li>5. Kimaya Shoppe Limited</li> <li>6. Anew Electronic Industries Private Limited</li> <li>7. Doshi Enterprises Private Limited</li> <li>8. Print Superb Printers Private Limited</li> <li>9. Covet Securities and Leasing Private Limited</li> </ol>
Membership/Chairmanship of Committees of other Boards as on March 31, 2021	:	Audit Committee - Member of Vaarad Ventures Limited



## 2. Tanvi Doshi

Age	:	32 Years
Date of Appointment on the Board	:	February 12, 2021
Qualification	:	CA
Nature of Expertise in functional areas	:	Wide experience in the field of Finance and Accounting
Terms and conditions of Appointment	:	Ms. Tanvi Doshi was appointed as a Non-Executive Director(Additional Director), liable to retire by rotation
Shareholding in the Company as on March 31, 2021	:	NIL
Relationship with other Directors / Key Managerial Personnel	:	Daughter of Mr. Vikram Doshi and Mrs. Leena Doshi and not related to any other Director / Key Managerial Personnel
Number of meetings of the Board attended during the year	:	1
Directorships of other Boards as on March 31, 2021	:	1. Varuna Drinking Water Solutions Limited 2. Atcomaart Lead Services Private Limited 3. HATA BEVTECH PRIVATE LIMITED
Membership/Chairmanship of Committees of other Boards as on March 31, 2021	:	NIL

By order of the Board of Directors

Date : August 13, 2021

Place : Mumbai

**Vikram Doshi***Managing Director*

Registered Office

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Instructions for e-voting

The remote e-voting period begins on 26<sup>th</sup> September 2021 at 09:00 A.M. and ends on 28<sup>th</sup> September 2021 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. 22<sup>nd</sup> September 2021, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being 22<sup>nd</sup> September 2021.

**How do I vote electronically using NSDL e-Voting system?**





The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

**Step 1: Access to NSDL e-Voting system****A) Login method for e-Voting for Individual shareholders holding securities in demat mode**

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> <li>1. Existing <b>IDeAS</b> user can visit the e-Services website of NSDL Viz. <a href="https://eservices.nsd.com">https://eservices.nsd.com</a> either on a Personal Computer or on a mobile. On the e-Services home page click on the "<b>Beneficial Owner</b>" icon under "<b>Login</b>" which is available under '<b>IDeAS</b>' section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "<b>Access to e-Voting</b>" under e-Voting services and you will be able to see e-Voting page. Click on company name or <b>e-Voting service provider i.e. NSDL</b> and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period.</li> <li>2. If you are not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsd.com">https://eservices.nsd.com</a>. Select "<b>Register Online for IDeAS Portal</b>" or click at <a href="https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp</a></li> <li>3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsd.com/">https://www.evoting.nsd.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or <b>e-Voting service provider i.e. NSDL</b> and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.</li> </ol>

	<p>4. Shareholders/Members can also download NSDL Mobile App “<b>NSDL Speede</b>” facility by scanning the QR code mentioned below for seamless voting experience.</p> <p><b>NSDL Mobile App is available on</b></p> <p> App Store  Google Play</p> <div style="display: flex; justify-content: space-around;">   </div>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<ol style="list-style-type: none"> <li>Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on New System Myeasi.</li> <li>After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of <b>e-Voting service provider i.e. NSDL</b>. Click on <b>NSDL</b> to cast your vote.</li> <li>If the user is not registered for Easi/Easiest, option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a></li> <li>Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. <b>NSDL</b> where the e-Voting is in progress.</li> </ol>
<p>Individual Shareholders (holding securities in demat mode) login through their depository participants</p>	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period</p>

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

**Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.**

<b>Login type</b>	<b>Helpdesk details</b>
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022- 23058738 or 022-23058542-43

**B) Login Method for e-Voting shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.**

**How to Log-in to NSDL e-Voting website?**

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

*Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.*

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID  For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID  For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company  For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**

6. If you are unable to retrieve or have not received the “ Initial password” or have forgotten your password:
  - a) Click on “**Forgot User Details/Password?**”(If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
  - b) **Physical User Reset Password?**” (If you are holding shares in physical mode) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to “Terms and Conditions” by selecting on the check box.
8. Now, you will have to click on “Login” button.
9. After you click on the “Login” button, Home page of e-Voting will open.

### **Step 2: Cast your vote electronically on NSDL e-Voting system.**

#### **How to cast your vote electronically on NSDL e-Voting system?**

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle
2. Select “EVEN” of company for which you wish to cast your vote during the remote e-Voting period Now you are ready for e-Voting as the Voting page opens.
3. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
4. Upon confirmation, the message “Vote cast successfully” will be displayed.
5. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
6. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

#### **General Guidelines for shareholders**

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to [vishal\\_manseta@rediffmail.com](mailto:vishal_manseta@rediffmail.com) with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “[Forgot User Details/Password?](#)” or “[Physical User Reset Password?](#)” option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Sagar Gudhate at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in)

**Process for those shareholders whose email ids are not registered with the depositories/ company for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:**

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to [contact@atcomtech.co.in](mailto:contact@atcomtech.co.in)
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to [contact@atcomtech.co.in](mailto:contact@atcomtech.co.in). If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting for Individual shareholders holding securities in demat mode.**
3. Alternatively shareholder/members may send a request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) for procuring user id and password for e-voting by providing above mentioned documents.
4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

**PROXY FORM**

[Pursuant to Section 105(6) of the Companies Act, 2013, and Rule 19(3) of the Companies (Management and Administration) Rules, 2014 - Form No. MGT-11]

**ATCOM TECHNOLOGIES LIMITED**

Regd. Office : Flat No 5, Sannidhan, Plot No. 145, Indulal D Bhuva Marg, Wadala Mumbai – 400 031

CIN: L29299MH1989PLC054224 | Phone: +91 22 35566211

Email: contact@atcomtech.co.in | Website: www.atcomtech.co.in

Name of member(s): \_\_\_\_\_

Registered address: \_\_\_\_\_

Email ID: \_\_\_\_\_

Folio Number/ DP ID- Client ID: \_\_\_\_\_

I / We, being the Member(s) holding \_\_\_\_\_ shares of Atcom Technologies Limited, hereby appoint:

1. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_

or failing him / her

2. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_

or failing him / her

3. Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_

as my / our proxy to attend and vote (on a poll) for me / us and on my / our behalf at the 31<sup>st</sup> Annual General Meeting of Atcom Technologies Limited to be held on Wednesday, September 29, 2021, at 9:30 a.m. at 5, Sannidhan, Plot No. 145, Indulal D Bhuva Marg, Wadala, Mumbai 400 031 and at any adjournment(s) thereof, in respect of such resolutions as are indicated below:

**ORDINARY BUSINESS**

1. Consider and adopt (a) the audited financial statement of the Company for the financial year ended March 31, 2021 and the reports of the Board of Directors and Auditors thereon; and (b) the audited consolidated financial statement of the Company for the financial year ended March 31, 2021 and the report of Auditors thereon. (Ordinary Resolution)



2. Re-Appointment of Mrs. Leena Doshi (DIN 00404404) liable to retire by rotation.

**SPECIAL BUSINESS**

- 3. Regularisation of Ms. Tanvi Doshi (DIN 01277738) as Non-Executive Director. (Ordinary Resolution)
- 4. To consider restructuring and/or merging and/or hiving off subsidiary companies.

Signed this.....day of ....., 2021

Signature of Shareholder: .....

Signature of Proxy holder(s): .....

Affix Revenue Stamp of not less than Rs. 1

**Note:** This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

**ATTENDANCE SLIP**

(To be presented at the entrance of the meeting venue)

**ATCOM TECHNOLOGIES LIMITED**

Regd. Office: Flat No 5, Sannidhan, Plot No. 145, Indulal D Bhuva Marg, Wadala Mumbai – 400 031  
 CIN: L29299MH1989PLC054224 | Phone: +91 22 35566211  
 Email: contact@atcomtech.co.in | Website: www.atcomtech.co.in

I / We hereby record my / our presence at the 31<sup>st</sup> Annual General Meeting (AGM) of the Company held on Wednesday, the September 29, 2021 at 9:30 a.m. at 5, Sannidhan, Plot No. 145, Indulal D Bhuva Marg, Wadala, Mumbai 400 031 and at any adjournment(s) thereof.

Folio No. \_\_\_\_\_

DP ID No. \_\_\_\_\_

Client ID No. \_\_\_\_\_

Name of the Member \_\_\_\_\_

Name of the Proxyholder \_\_\_\_\_

\_\_\_\_\_  
Member's / Proxy's Signature

Notes:

- 1. Only member / Proxyholder can attend the Meeting.
- 2. Members are requested to bring their copy of the Annual Report and this Attendance Slip at the AGM.

### ROUTE MAP

